

DIY Personalized Professional Development Planning Guided Notes



Use the steps below to help you work through the DIY PPD course.



Learning doesn't have to be formal!

According to the [Importance of Informal Learning Infographic](#), over 50% of working professionals say they learn something from an article, video, or book daily, and most report they spend between 1-30 minutes per day engaging in informal learning activities. Most working professionals believe that 40-60% of the knowledge and skills relevant to their profession come from informal learning. Informal learning is growing because it promotes autonomy, efficiency, relevancy, flexibility, accessibility.

What Does Learning Look Like for Me?

- You can plan learning opportunities that fit your preferred ways to learn.
- View the padlets at the links below for ideas. Add your ideas to the Padlets and add your favorite ideas to your guided notes.

Who do I prefer to learn from? Link to Who Padlet	Where do I prefer to learn? Link to Where Padlet	When do I prefer to learn? Link to When Padlet	How do I prefer to learn? Link to How Padlet



What Do I Need to Learn?



With so many topics of importance, how do you know which one to start with?

Choose which topic you would like to start with.

Need some ideas?

<https://www.smore.com/vygap>

Questions to Consider	Examples	Your turn!
What are some topics I need improvement in?	Example: ELPS, American Sign Language	<ul style="list-style-type: none"> ● ● ●
What skills are of highest importance in my classroom right now?	Example: English Language Proficiencies for English Language Learners	<ul style="list-style-type: none"> ● ● ●
What initiatives are important in my district or on my campus?	Example: Project based learning and one-to-one technology initiative	<ul style="list-style-type: none"> ● ● ●
What is something I find interesting that I would like to know more about?	Example: Language acquisition for deaf children from other countries	<ul style="list-style-type: none"> ● ● ●





Which learning competency do I want to start with?

- Conduct a self-assessment to narrow down the areas to target. Need a tool? <https://www.smores.com/7hczk>
- Choose a learning competency to begin with.

What am I learning?	Which set of standards is it from?	Why this competency?
Example: <i>Promote informed decision-making through provision of accurate and comprehensible information, support, and resources</i>	Example: <i>JCIH Knowledge and Skills</i>	Example: <i>This is an area of need identified in the JCIH self-assessment.</i>

<p>What terms have I come across that aren't familiar to me that I want to explore further?</p>	<p>Be <i>CURIOUS</i> always!</p> <p>For <i>KNOWLEDGE</i> will not acquire you; you must acquire it.</p> <p>- <i>Sadie Back</i></p>
Empty space for user input	



S.M.A.R.T. Goal

Set
Goals



Need some ideas for how to write a SMART goal?
Check out this video: <https://www.youtube.com/watch?v=yA53yhiOeO4>

<p>Specific: What exactly are you wanting to accomplish?</p>	<p>Example: <i>Increase the capacity of families to make informed choices.</i></p>	
<p>Measurable: How will you know you met your goal?</p>	<p>Example: <i>When parents can explain the choices they have made to other team members</i></p>	
<p>Achievable: What do I need to accomplish this? Who can help me?</p>	<p>Example: <i>Create a packet of information for families. Include brochures that are parent-friendly, information that is non-biased.</i></p>	
<p>Relevant: Is the goal linked to something important to you?</p>	<p>Example: <i>Yes! This will help new families be aware of all of the options and choices they have and who to contact for more information..</i></p>	
<p>Time-bound: When do you want your goal to be met?</p>	<p>Example: <i>I would like packet shared by initial IFSP and reviewed with family by third visit.</i></p>	

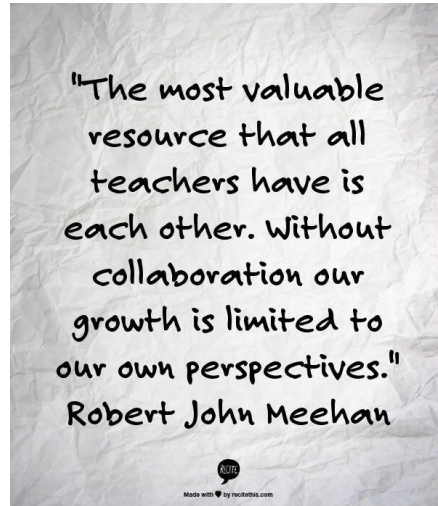
Goal Statement (Example): In order to increase the capacity of my families to make informed choices, at the initial IFSP meeting I will provide families with a packet of information about local, state, and national resources and agencies, as well as parent-friendly and non-biased information about listening technology, communication, and child development. By the third visit I will have reviewed information in the packet with the family, providing more in-depth information and clarification when requested. I will monitor my progress towards this goal by requesting that families share their decisions with other team members, explaining why and how they came to the decisions that they did.





Activities and Resources for Learning

- The best part of DIY PPD is getting to choose the way YOU want to learn! Read an article or a blog, watch a video, observe a colleague, listen to a podcast, participate in a Twitter Chat...
- Pick at least one Collaborative Activity and one Self-Study Activity
- Need some ideas for learning activities?
<https://www.smore.com/pe26y-menu-of-ppd-activities>



On Page 1 we filled out the chart about What Learning Looks Like for Me. You may choose to refer to that when picking your activities.

Collaborative Activity	Self Study Activity
Example: Visit with other parent advisors to find out what they include in their packets.	Example: Explore websites such as EHDH and Clerc Center to find family-friendly information.
Empty space for collaborative activity	Empty space for self study activity

<p>Tools I want to know more about!</p>	Empty space for tools
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Taxonomy of Reflection

Reflect Often



If you need some more information about the Taxonomy of Reflection, visit [Peter Pappas site](#).

“We don’t learn from experience.

We learn from reflecting on experience.” -John Dewey-

	Creating What should I do next?	Example: I should share my packet with other parent advisors!	
	Evaluating How well did I do?	Example: My first packet was too much info and too overwhelming. Second attempt was a win!	
	Analyzing Did I see any patterns in what I did?	Example: I chose materials that were bias-free and easy to understand.	
	Applying Where could I use this again?	Example: I can make an Info packet for families of school-age students.	
	Understanding What was important about it?	Example: It provided info to help parents make informed decisions.	
	Remembering What did I do?	Example: <i>I made a parent info packet.</i>	

Learning is a process where knowledge is presented to us, then shaped through understanding, discussion, and reflection.
-Paulo Friere-





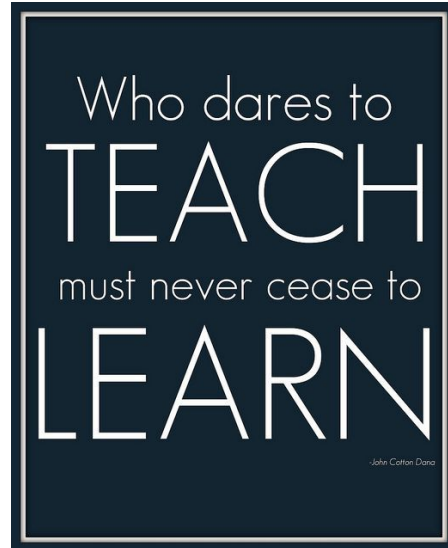
Teaching Portfolio & Learning Artifacts

Need more information about creating a portfolio?

<https://www.smore.com/50a1h>

Need some ideas for how to show your learning?

<https://www.smore.com/c0lqv-show-your-learning>



What format will I use for my teaching portfolio?

Example: Digital portfolio in SeeSaw

What type of artifacts will I include?

Example: PPD plan, including self assessment and SMART goals; Copy of parent info packet, reflection log, progress notes from IFSP meetings where we worked through the packet



Evaluation of PPD Plan



Periodically take the time to look over your DIY PPD plan and make sure it is meeting your needs!

Questions to ask myself	Yes	No	If no, what changes will I be implementing?
Do my goals and my plan reflect my needs?			
Are they relevant to my current work?			
Does my plan involve new learning and growth, not just time and effort?			
Are my goals clear?			
Does my plan include some activities that are collaborative as well as activities that can be done independently?			
Does my plan include time for reflection followed by appropriate adjustments?			
Does my plan include a way to demonstrate my learning?			

